

Minutes of a meeting of the Ashby Woulds and Oakthorpe, Donisthorpe and Acresford Joint Burial Committee held at Council offices Moira on Thursday 27th April 2023

Present L Ordish (in the Chair)

S McKendrick, M Warren, D Warren,
Clerk S Beirne

448.1 Apologies

P Thomas. E Shepherd, R Dyason

449.2 Minutes

The minutes of the meeting held on Thursday 5th January 2023 were confirmed and signed.

450.3 Matters Arising

Cllr McKendrick wished that Mr Beirne to be thanked for making the water bottle holder in the cemetery and all agreed it was much better and hopefully solve the issue of the bottles littering the cemetery.

451.4 Confirmation of Chairman's and Clerk's Action

There was nothing to report.

452.5 Final Accounts

The clerk produced the final accounts all approved, the clerk had the meeting with the internal auditor and the Clerk of Oakthorpe Donisthorpe & Acresford Parish Council. The auditor would require a visit next year to check the plans and ledgers for the cemetery.

453.6 Correspondence

There was nothing to report.

454.7 Memorial policy/Rules & Regulations

Oakthorpe, Donisthorpe & Acresford parish council are producing a memorial policy, this is not for the cemetery it is for public land as they have had some memorials appeared in the parish. The clerk will help the parishes to dovetail with the rules for the cemetery.

The rules and regulations for the cemetery are being updated and once completed will be presented to the Burial board for approval and copies sent to both clerks to put on the websites.

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455.8 Schedule of Income

The schedule of income showing quatre 4 was noted.

449.9 Schedule of Payments

The schedule of payments showing quatre 4 was noted.

450.10 Income and Expenditure – Quarter 4 Summary and Bank Reconciliation

The quatre 4 summary and bank reconciliation were approved.

451.11 Inspection of Cemetery

All the actions from the cemetery inspection in the minutes for the 5thJanuary 2023 have been completed.

It was agreed by members that informal cemetery inspections should take place monthly and any issues arising be reported to the clerk with photographs if possible.

452.12 Any Other Business

Cllr D Warren asked the clerk to check if the burial board minutes/ agenda should be displayed on the cemetery notice board as it's a public meeting, also to check the number of members from each council needed to make quorum, and are the cemetery gates listed.

The clerk will enquire.

Cllr McKendrick wanted to thank the clerk for her service over the year

453.1 Date Of Next Meeting

Thursday 6th July 2023 at Council offices Moira.

The meeting closed at 7.32pm